****

**About the Author(s)**

Describe the information about the author.

ARTICLE

Received

December 2020

Accepted

Maret 2021

Published online

May 2021

Author(s)

1\* Corresponding Author

Type your (full) name here

email@institution.edu

Type your phone here

Type your affiliation here

 https://orcid.org/xxxx-xxxx-xxxx-xxxx

2 Type your (full) name here

email@institution.edu

Type your phone here

Type your affiliation here

 https://orcid.org/xxxx-xxxx-xxxx-xxxx

3 Type your (full) name here

email@institution.edu

Type your phone here

Type your affiliation here

 https://orcid.org/xxxx-xxxx-xxxx-xxxx

**Title of Manuscript**

Author

**Abstract:** Abstracts should not be more than 250 words and only one paragraph. It is not permissible to include quotations in abstracts. Abstract content sequentially is the background of the issues discussed in the study; research objectives; research methods used; findings/results of research; and conclusions.

**Keywords:** minimum 4 keywords; can be words or phrases and *italic*; separate by semicolon

**I. Introduction**

This template is a guide to your manuscript submission format, not a format to be published. This template is intended as a guide to the curved style used by this journal. Please learn about this template for section and subsection, table and figure usage, quotation, and reference writing. This journal is published in English, but you can submit a script in Indonesian that we will translate after the review process.

The manuscripts we receive can be the result of research or literature studies that must be submitted through the website on this [link](https://jurnalsetjen.kemendagri.go.id/index.php/bjgs). Before submitting a manuscript, make sure you are already registered as an author.

We only accept manuscripts with Microsoft Office document types (.docx or .doc) with a character count of 38,000-40,000 no spaces. The letters used are divided into two, namely EB Garamond for the title and the/subsection, on the body of the manuscript using Inter. EB Garamond can be downloaded at this [link](https://fonts.google.com/specimen/EB%2BGaramond), while Inter can be downloaded at this [link](https://fonts.google.com/specimen/Inter?query=inter).

A4 paper size with a margin of 3 cm for the top and bottom sides, 2 cm for the left and right margins. The final format of the article uses two columns, but you can use one column for the submission of manuscripts.

In this Introduction, that should be outlined by the author is an explanation of the research he wrote, including the intent and purpose of the study. Furthermore, the authors present the concepts, theories, or regulations used in the study, explaining its relevance to the title of the study. Then, the authors describe in detail the subject matter that is raised as a problem that will be solved through the study. In this section, the authors are also obliged to describe some of the relevant research results (their weaknesses and advantages) while comparing them to the research conducted by the authors themselves. Show that the research is written is no less important and exciting than some of the results of the previously described study. Finally, the author must also explain what things are promised to be parsed in the results section and a later discussion (the next subsection), the author's research question that is converted into a statement.

If the author creates a quote, the author must include the quoted page number.

The title of the manuscript is written in EB Garamond, size 16 points, and bold. Use a concise and descriptive title. For your article to be found by search engines, avoid titles that are too long, and use some script keywords.

Abstracts should not exceed 250 words and only one paragraph. Quotes are not allowed in the abstract. Use keywords that are important in the abstract so that search engines can easily index your articles.

Keywords should not be less than three. Separate each keyword by a semicolon (;). Use common and specific keyword combinations.

The use of figures can be directly included in the script. It must be numbered and mentioned in the manuscript, e.g., "... as can be seen in Figure 1". Do not write, "... as illustrated in the figure below". The caption is placed under the image with the source. Make sure the image ≥300 dpi.

Tables can be created directly in the manuscript. Just like the figure, the table should be numbered, and the number mentioned in the text. The caption is placed on top of the table while the source table is placed below the table.

This journal uses the IMRaD structure *(Introduction, Method, Results and* Discussion). In the Introduction, please state the reasons for writing the study or research carried out. Include the latest research results that are relevant to the manuscript being written.



Figure 1 "The Political Clyster" by William Hogarth is marked with CC0 1.0

**II. Methods**

The *Methods* section should be explained in sufficient detail to allow reproductivity and for statistical analysis, using the opinions of other experts in the relevant fields to verify the results using the same dataset.

In addition, the authors are also obliged to explain the objective reasons why choosing methods, approaches, data retrieval techniques, and data analysis is carried out. If using the help of an informant or respondent, the author must explain the criteria for the selection of informants and/or respondents who are sampled and the existing population. Similarly, the selection of research locus, time, and length of research, needs to be put forward plainly but concisely.

**III. Results and Discussions**

The *Results and Discussion* chapter contains findings obtained during a study. This section is also the answer to the research question, as the author promises at the end of the Introduction to this manuscript.

To sharpen subject reviews, use relevant theories, regulations, or previous research results as an analytical knife. Keep in mind, in this section of results and discussion; the authors present not only the data and facts of the study findings but also sharp and comprehensive analysis.

**IV. Conclusion**

The *Conclusion* section is a summary of the findings and analysis and discussion, as well as the opinion of the author addressing the issues discussed in the previous section. The conclusion should lead the reader to essential topics of study or research. The conclusion must also be able to answer the purpose of the study.

Make sure the conclusion does not exceed the findings of the study. There can also be further steps of research. Additionally, the conclusion contains only paragraphs. It is not permissible to create subsections or points.

**Acknowledgment**

This section can be filled with a statement of thanks to the parties who helped a lot during the research, including supporters of research funds if any

**V. References**

Bestuurskunde uses quotes and reference writing in the APA (American Psychological Association) style format. In the writing of the script, try the latest reference in the field of research.

References must cite a minimum of 15 primary sources (journal articles, thesis, thesis, or dissertation) with 5 of them citing articles from Scopus indexed journals.

Use the Mendeley or Zotero app when processing quotes and references. The author must include the quoted page number.

The following is an example of APA style reference writing.

Beattie, P. (2019). The Transition: Information from Media to Mind. Dalam P. Beattie, *Social Evolution, Political Psychology, and the Media in Democracy* (pp. 165–217). Springer International Publishing. <https://doi.org/10.1007/978-3-030-02801-5_5>

Carr, C. L. (2021). *Political Freedom: Pluralism, Unity, and the Civil Order*. Springer International Publishing. <https://doi.org/10.1007/978-3-030-53397-7>

Kim, E. J. (2020). *Cities, Climate Change, and Public Health: Building Human Resilience to Climate Change at the Local Level*. Anthem Press. <https://doi.org/10.2307/j.ctvr0qs57>

Prinsloo, B. L. (2018). The etymology of "Islamic extremism": A misunderstood term? Cogent Social Sciences, 4(1). <https://doi.org/10.1080/23311886.2018.1463815>